

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

July 19, 2005  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President Burns called the meeting to order at 7:04 p.m.

Members present:

Dustin Burns, President  
Barbara Ryan, Vice President  
Allen Carlisle, Clerk  
Dan Bartholomew, Member  
Dianne El-Hajj, Member

Administration present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board  
Bill Clark, Assistant Superintendent, Business Services  
Dr. Patrick Shaw, Assistant Superintendent, Educational Services  
John Tofflemire, Director, Human Resources  
Linda Vail, Executive Assistant and Recording Secretary

2. President Burns invited Thomas Selby, a 7<sup>th</sup> grade student to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

***Motion: Ryan***

***Second: El-Hajj***

***Vote: 5-0***

**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report

- 1.1. Requests for Use of Facilities
- 1.2. Developer Fees Collection Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Report on Donations to Santee School District Foundation

Superintendent Johnson shared the current enrollment numbers for the 2005-06 school year. These numbers are preliminary and students will continue to enroll. Dr. Johnson also shared the information, as of date, on donations made to the Santee School District Foundation.

2. Report on State Budget Approval and Impact to the School District

Mr. Clark shared some of the key features of the adopted State budget and the impact to our District. He shared that no revisions would need to be made on the District's adopted budget. Member Ryan shared that the information that she has heard indicates that for the 04-05 fiscal year, the mental health services will be fully funded by the County.

**C. PUBLIC COMMUNICATION**

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**D. PUBLIC HEARINGS (None)**

**E. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion.

**Superintendent**

- 1.1. Approval of Minutes

**Business Services**

- 2.1. Approval of Travel Requests  
2.2. Approval/Ratification of Expenditure Warrants  
2.3. Approval/Ratification of Purchase Orders  
2.4. Approval/Ratification of Revolving Cash Report  
2.5. Acceptance of Donations  
2.6. Approval of Response to Request for Agency Recommendation Forms  
2.7. Approval of Issuance of New Warrant  
2.8. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement  
2.9. Approval of Contract for Fiscal Services

**Educational Services**

- 3.1. Approval of Annual Evaluation of the Alternative Education School  
3.2. Approval of Contract for Individual Services Agreement for Nonpublic, Nonsectarian School/Agency Service  
3.3. Approval of Contracts for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreements for Nonpublic, Nonsectarian School/Agency Services  
3.4. Approval of TheraStaff Agreement for Occupational Therapy (OT) Assistant Services  
3.5. Approval of Readmission of Expelled Students  
3.6. Approval of Agreement with the San Diego County Office of Education for Participation in AB 466 Professional Development

**Human Resources**

- 4.1. Personnel, Regular  
4.2. Adoption of Resolution No. 0506-01 to Reduce Hours and/or Work Year of Identified Classified Employees

Member El-Hajj moved to approve the Consent Items with the exception of Item E.3.6., which was pulled for separate consideration.

**Motion: El-Hajj**

**Second: Bartholomew**

**Vote: 5-0**

- E.3.6. Approval of Agreement with the San Diego County Office of Education for Participation in AB 466 Professional Development (Pulled by President Burns for separate consideration.)  
Member El-Hajj moved to approve Consent Item E.3.6. Member Burns abstained.

**Motion: El-Hajj**

**Second: Ryan**

**Vote: 4-0 (Burns, abstain)**

**F. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

- 1.1. **Board Program Restoration and Reorganization**

Mr. Clark shared the available dollars for the Board's consideration to restore programs that have been reduced in previous years and shared that administration recommends that up to \$360,000 be used for discretionary items and a balance of \$200,000 be maintained for contingencies. (An electronic spreadsheet was provided to assist the Board and public in tracking Board decision on restoration items and totals.)

Dr. Johnson reviewed information from the charts provided about reductions from past years and presented the 2005-06 Restoration Consideration Chart. Dr. Johnson shared the Superintendent's recommended considerations and provided the cost to restore or implement each item.

President Burns asked Board members if they had any questions, comments or additional items for consideration.

Member Ryan asked why there were no curriculum restorations on the list. Dr. Shaw reported that he believes that the department is in the maintenance mode but when money is available his

recommendation would be to restore curriculum resource teachers. Member Ryan would like to see restoration in curriculum resource support. The cost to implement a curriculum resource teacher would be approximately \$58,000. This was added to the list for consideration.

Member Bartholomew would like to see more site-specific items considered, such as library clerks and special education assistants, as well as other classroom assistants. Superintendent Johnson shared that many of the special education reductions were reduced due to attrition and declining enrollment.

Member Carlisle would like to see approximately \$70,000 allocated for restoring personnel in facilities and maintenance support. He believes that students learn better in a clean and safe environment.

Member El-Hajj asked about library clerks and suggested that their hours be reviewed. She is also interested in paying back the SI dollars to schools. Members El-Hajj and Bartholomew would like to see the SI payback recommended amount increased.

President Burns asked why the technology restoration and teacher on special assignment were implemented earlier. Dr. Johnson explained that if restoration was to be approved by the Board, the implementation needed to begin early because the department needs began during the summer months, prior to the beginning of the school year.

Additional considerations were:

Facilities and Maintenance	\$70,000 (for personnel only)
Curriculum Resource Teacher	\$58,000
Special Education Assistants	Amount to be determined
Library Clerks	Amount to be determined

Board members discussed the following recommended items.

**Program Specialist:**

Member Bartholomew understands that a Program Specialist is a crucial position but questioned if they were a crucial part of the IEP meetings and if a Program Specialist would provide training at the sites to increase awareness about putting together IEP meetings, providing parents with information about student rights, and having familiarity with the caseloads. If a teacher filled this position, the cost to replace this person would be \$58,000. Dr. Shaw explained how the Program Specialist impacts the IEP process and is directly responsible for the outcomes.

**School Resource Officer:**

President Burns would like to see something put into place in the District to assist our schools since the elimination of the School Resource Officer (SRO). He is concerned and feels that the problem needs to be addressed although an SRO may not be the answer. Member Ryan was encouraged by the City's interest in having the "beat officers" work to build relationships with the schools. Dr. Shaw shared that a Safety Grant that the District has applied for would fund a truant officer and could also provide additional funds to use to provide support to the schools, if it is awarded. President Burns believes that the SRO has drastically changed the atmosphere and ambience at one of the high schools in Grossmont. Member Carlisle believes that providing safety to the community is the responsibility of the City, not the school district. He believes that additional vice principal time will help establish relationships with law enforcement. All members have concerns about the impact of the elimination of the SRO by the City.

Board members requested administration to work with the Sheriff's department to develop a plan to provide a mutual relationship between the deputies and the principals and to provide service and support to the schools. Dr. Johnson will provide an updated report to the Board by August 16<sup>th</sup> on the process.

Dr. Johnson shared that the City is adding an officer with a focus on “gangs” in lieu of the SRO. She believes that the level of assistance the schools will receive depends on the beat officers relationships with the schools. Dr. Johnson said the beat officer would provide support to approximately three schools, whereas the SRO served nine schools.

**Music:**

Member Ryan suggested that the amount for music be lowered to supplement the current grant instead of trying to re-invent a program with a small amount of money. She has heard from parents that they are pleased with the current program because their students get lessons and because there are enough students to make a “band.” Member Carlisle would like to use the full \$80,000 to get music back into the schools. President Burns believes that minimal funding would not support a good program and he feels there are other areas where the funding would make a greater impact. Member Bartholomew believes that there are support mechanisms, such as the Foundation, that can help to support areas in the arts and that the District needs to focus on supporting academic programs. Member El-Hajj supports funding the music program because she has made a commitment to the community to provide music education whenever it is possible.

**Library Clerks:**

The Board asked administration what the cost would be to reinstate all library clerks to 5 hours. An accurate figure was not readily available. President Burns believes that it does not make sense that larger schools and smaller schools have the same amount of library clerk time. After discussion, Board members agreed that they would like to increase library clerks by \$30,000. The Board directed Mr. Tofflemire to develop a chart with recommendations to equitably restore library clerk hours with funding up to \$30,000. Mr. Tofflemire indicated the District has a formula for library clerks’ time and the Board requested Mr. Tofflemire to develop and use this formulas using the \$30,000.

**Educational Services:**

Member Ryan proposed that one curriculum resource teacher be restored at a cost of \$58,000. This item was added to the chart for consideration.

Member Ryan moved approved the restoration and restructuring items as follows:

Column A	B	Column D	Column E
		Restricted Funding	Unrestricted or General Fund
Add 1 FTE VP (Schools will share cost with District at 2/3 District and 1/3 each of the two schools.) ½ time at CP & PA			\$56,000
Add ½ FTE VP (To assign a full time VP to Rio Seco.)			\$45,000
Add 45 minutes each per student Attendance Clerk.		\$51,101	
Restore 1 FTE Special Education Program Specialist			\$58,000
*Add 1 month from 11 to 12 months for Technology department employees (Gen. Fund dollars approved 6/21/05.)		\$6,348	\$27,449
Restructure Educational Services and restore a Teacher on special assignment for assessment and other support duties.		\$51,000	
Restore Adm. Secretary in Business Services from 7 hours to 8 hours			\$5,500
Restructure Account:Finance to Business Services Coordinator position to become a Confidential Management position.		\$9,756	\$4,500
Return SI dollars borrowed to schools in increments.			\$55,000 per annum
National Board Certification Support		\$10,000	

Junior High and Intermediate Release for Curriculum, Instruction and assessment.	Junior High	\$15,000	
	Interm.	\$15,000	
Curriculum Resource Teacher (One FTE)			\$58,000
Partial restoration of hours for Library Clerks up to \$30,000.			\$30,000
<b>Total cost</b>		<b>\$158,205</b>	<b>\$339,449</b>

**Motion: Ryan**

**Second: Bartholomew**

**Vote: 5-0**

Member Ryan moved to allocate \$20,000 to supplement the current music program grant.

**Motion: Ryan**

**Second: Carlisle**

**Vote: 3-2 (Burns, Bartholomew, no)**

This item brought the total allocation for restoration and restructuring to \$359,449

**1.2. Adoption of Resolution No. 0506-03 to Become a Member of the Joint Powers Authority San Diego County Special Education Legal Alliance and Approval of Joint Powers Agreement**

Dr. Johnson introduced to the Board of Education for a second time a proposed resolution to join the San Diego Special Education Legal Alliance and provided the answers to questions that were asked when this item was presented for the first time to the Board on June 7, 2005. Dr. Johnson shared that San Diego City Schools has a special agreement with the Alliance to provide in-kind services in lieu of paying the fee. Member Bartholomew does not support joining the Alliance because of the perception to the special education parents. Member Ryan does not support joining because she believes that our Legal Alliance with CSBA would support a precedent setting case. Member Carlisle also does not support joining the Alliance. President Burns and Member El-Hajj support joining the Alliance and believe it to be a safety net for the District in the event there was a very costly precedent setting case. President Burns moved to adopt Resolution No. 0506-03 to join the San Diego County Special Education Legal Alliance and to approve the Joint Powers Agreement. The motion was not approved.

**Motion: Burns**

**Second: El-Hajj**

**Vote: 2-3**

**(Bartholomew, Carlisle, Ryan, no)**

**1.3. Vision for QZAB Grant**

Dr. Johnson shared information about the QZAB grant vision and provided a PowerPoint presentation with the highlights of the vision. Executive Council, Bev Blaylock, the Principals of the QZAB schools (PD & PA), and the Superintendent met to discuss the implementation of the QZAB grant. A total of \$2 million could be used to implement the program in the classrooms. The group members who met began with the "end in mind" to determine, "What do we want students to be able to know and do when this grant is concluded?" and "What do we want teachers to be able to know and do when the grant is concluded?" Dr. Johnson shared the recommended structure for a timeline with 2005-06 scheduled for planning and financing, coordinating, and Phase 1 implementation. The evaluation and Phase II would occur during 2006-07, implementation beginning in 2006-07 and 2007-08, and evaluation and showcasing during 2009-10.

Member Ryan asked when the District would have the funds available to use. Mr. Clark said that the loan must be funded by October 31, 2005. Dr. Johnson believes that we should hire a consultant and establish a planning committee to begin working in August to develop and begin a solid action plan. Member Carlisle asked if the positions recommended to be part of the grant would remain through the entire grant process or would these positions be eliminated when the grant funding ended, and how would that be handled? Dr. Johnson responded that some positions, such as the consultant, would be for only one year. The planning year and other positions, such as the resource teacher, may last over time for teacher training. Dr. Johnson shared that the consultant would be paid only for the amount of hours of service provided and additional staff could be hired to coordinate the grant. Member Bartholomew asked about the timeline for spending the money and how it will impact the interest earning to fund the expenditures early. He also asked what the "classroom of the future" would look like. Dr. Johnson shared that in the "classroom of the future" students use multi-

media tools and technology is generously placed as tools throughout the classroom. The teacher is a facilitator and not the "sage on the stage." Dr. Johnson invited Bev Blaylock to share how technology is integrated into every action of the day as a tool to help students and teachers to do the work that they do. Ms. Blaylock shared that our 9-year-old networking infrastructure cannot support a greater use of technology at the sites and the grant will also fund updating the infrastructure.

Member Ryan moved to allocate up to \$10,000 to hire a consultant to begin the development of a plan and to establish a planning committee. Members Bartholomew and El-Hajj will represent the Board on the planning committee.

**Motion: Ryan**

**Second: Bartholomew**

**Vote: 5-0**

#### **Business Services**

2.1. **Adoption of Resolution No. 0506-02, Authorization to Enter into a Purchase Agreement for Sale of the District's Qualified Zone Academy Bonds (QZAB)**

**Motion: Ryan**

**Second: Carlisle**

**Vote: 5-0**

#### **Educational Services (None)**

#### **Human Resources**

4.1. **Approval of Appointment of Vice Principals**

Mr. Tofflemire reported on the recruitment and interview process to select vice principals and introduced Stephanie Southcott as a recommended candidate. Member Ryan moved to appoint Stephanie Southcott and Ted Hooks, who was introduced at the last meeting, as vice principals in Santee School District.

**Motion: Ryan**

**Second: El-Hajj**

**Vote: 5-0**

#### **G. BOARD POLICIES AND BYLAWS**

1. **First Reading: Revised BP 1330 and AR 1330, Use of School Facilities**

Revised Board Policy 1330 and Administrative Regulation 1330 were presented for a first reading. There was no discussion and no action was taken.

#### **H. BOARD COMMUNICATION**

Member Ryan thanked everyone for all of the help with the golf tournament. The event was very successful and participation was greater than before.

Member Carlisle invited the Board members and Executive Council to Santee Lakes at 5:30 p.m. on Wednesday to celebrate the opening of the new campground.

Member Bartholomew shared that he and Dr. Johnson met this week to discuss the ministerial council meeting. He has been researching how faith groups around the country are partnered with school districts. These contributions include tutoring, other volunteer resources, financing/funding alternatives for schools, clothing, shoes, et cetera. There is training available to allow faith-based groups whose fundamental core beliefs are to contribute in positive ways to their community to make sure that there is no evangelizing or pushing of their religious beliefs. He shared that they would plan to meet in September or October with representatives from the faith community. Member Ryan believes that the churches are a great resource to the community.

President Burns thanked the entire District for their well wishes during the time of grief for his family. President Burns mentioned that we are beginning to prepare to have some discussion on working toward paperless Board agendas. Linda will bring this topic as a discussion item at a later date.

#### **I. CLOSED SESSION**

President Burns announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator

*Agency Negotiator: John Tofflemire, Director, Human Resources*

*Employee Organizations: Santee Teachers Association (STA)*

*California School Employees Association (CSEA)*

3. Student Discipline Matters
4. Conference with Real Property Negotiators  
*Location: Renzulli Site and Santee School Site*  
*Agency Negotiator: Bill Clark, Assistant Superintendent, Business Services*
5. Conference with Legal Counsel – Anticipated Litigation  
*Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9*
6. Public Employee Performance Evaluation  
*Superintendent*

The Board entered closed session at 9:45 p.m.

**J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT**

The Board reconvened to public session at 11:15 p.m. No action was reported. The July 19, 2005, regular meeting adjourned at 11:15p.m.

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Allen Carlisle, Clerk

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Lisbeth A. Johnson, Ed.D., Secretary